

TASK SHEET

ENTRANCE AREA

- clean skirting
- polish brass
- wipe door clean
- vacuum carpet
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LIVING ROOM

- clean pictures
- clean mirrors
- clean skirting
- clean fireplace
- clean tables
- dust chairs
- dust surfaces
- polish brass/silver
- vacuum carpet
- wash windows
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- wipe window ledges
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DINING ROOM

- clean pictures
- clean drinks cabinet
- clean mirrors
- clean skirting
- clean fireplace
- clean tables
- dust chairs
- dust surfaces
- polish brass/silver
- vacuum carpet
- wash windows
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- wipe window ledges
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KITCHEN

- clean hob
- clean inside cupboards
- clean inside microwave
- clean out fridge
- clean oven
- wipe outside of oven
- clean sink
- wash up
- wash windows
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- wipe window ledges
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BATHROOM

- clean bath/sink
- clean mirrors
- clean shower cabinet
- clean tiles/surfaces
- clean taps
- toilets
- wash floor
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BEDROOMS

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- clean mirrors
- clean pictures
- clean skirting board
- dust surfaces
- change sheets
- make beds
- polish brass/silver
- vacuum carpets
- wipe window ledges
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STAIRS/COMMON PARTS

- vacuum
- polish handrails
- clean skirting
- wash floors
- wash walls
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IRONING

- shirts
- dresses
- knitwear
- trousers
- jeans
- underwear
- suits
- misc please specify
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note: we expect our cleaners to iron approx 8 shirts per hour

OTHER ROOMS

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COMMENTS
